



## **Skeebly Parish Council**

**DRAFT MINUTES of a Meeting held in Skeebly Jubilee Village Hall on Thursday 29<sup>th</sup> January 2026 at 7.00pm**

**PRESENT:** Cllrs J Budden (Chairman), Cllr J Frankland (Vice Chairman), Cllr K Richardson, Cllr H Bowler, Cllr R Dixon

**IN ATTENDANCE:** Mrs C Constantine (Parish Clerk)

**WELCOME:** Chairman Cllr Budden welcomed everyone attending and opened the floor for 10 minutes of Public Open Speaking

### **1. APOLOGIES**

Cllr Angus Thompson  
PCSO Elliott Brown

### **2. DECLARATION OF INTERESTS**

All Councillors made the following declaration:  
“We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Skeebly” It was agreed that any financial interest or financial gain needs to be declared by all.

### **3. MINUTES OF THE LAST MEETING**

The Minutes of the Meeting of the Council held on Thursday, 27<sup>th</sup> November 2025 were amended, approved and signed as a true record of that meeting.

### **4. COUNTY COUNCILLORS REPORT**

Received via email and forwarded to all Councillors

### **5. POLICE BULLETIN**

The most recent bulletin has been forwarded to all Councillors, and a copy is available on the Parish Website.

### **6. ON-GOING ISSUES**

1. Partially collapsed wall opposite numbers 9 & 10 Richmond Road – Repairs to the wall is the responsibility of Zetland Estates. Councillors discussed concerns that the fallen wall was causing an obstruction in the village beck (CC) to contact Zetland Estates to discuss the repair of the wall. Contact details were given for the Estate Office at Aske Hall, Richmond, DL10 5HJ.
2. Clock Repair – The original clock was installed in 2012. It has stopped working due to an interruption in electricity supply. It will need manually restarting at the same time the electric supply ceased. If the controller is broken it will need sending away for repair. JB to monitor.



3. Speed Watch Update (Including Matrix Installation) – Matrix Sign has been successfully installed, triggering illumination at 33mph. The post was installed on the 9<sup>th</sup> December 2025, followed by the Matrix Sign of the 9<sup>th</sup> January 2026. Asset Register will need to be updated (CC). Intermittent working issues have been reported with the Matrix Sign. JF has spoken to the National Fault Centre and is (at the time of writing) awaiting a response.

Highways have suggested the Matrix Sign is turned every 6 weeks so that data can be taken from each side of the road. Data is stored in a data logger within the Matrix Sign. Data will need to be downloaded via specialist software (Android compatible not Apple), this is done via Blue Tooth. Proposed and seconded for CC to investigate the purchase of suitable phone/laptop, funded by the remaining grant from Harmony, £3062.06. Sign to be moved once the specialist software is available to download.

It was also discussed to invest in additional posts so the Matrix Sign can be moved around the village. It was proposed and seconded for JF to obtain costs and availability for additional posts. It was advised that Highways do make the final decision of the location of additional posts.

Letter of thanks to be sent to Harmony once the Matrix Sign is working as it should (CC)

4. Skeeby Christmas Lights - £1886 has been raised from donations following the Christmas Light Display, 2025.. A resident and Councillor attended an official cheque presentation to The Great North Air Ambulance. Village Website to be updated and presentation Certificate to be displayed in the 2 Village Notice Boards (CC) It was noted that special thanks were to be given to Juris (George) Helmanis for starting this yearly tradition many years ago.
5. Archiving – To be discussed during the March Parish Council meeting
6. YLCA, Richmondshire Branch Meetings – All Councillors have completed a Consent Form to received correspondence direct from YLCA. Thursday 5<sup>th</sup> January is the next meeting. JF to attend.
7. SLCC/YLCA Membership – To be discussed during the March Parish Council meeting.
8. NALC Login – To be discussed during the March Parish Council meeting. CC to confirm login details.
9. Speeding on Scurragh Lane – Update will be available at the next Parish Council Meeting.
10. Monk Fryston PC (Support request ref VAS Protocols) – CC to email the Chair of Monk Fryston Parish Council offering support of Skeeby Parish Council. Proposed and seconded.



11. Footbridge over the beck to Barnacres – No update, it was noted that it should have been completed by the end of March 2026.
12. Councillors Email Addresses – All Councillors are now up and running with their own Council email address.
13. Staffing Committee – A Staffing Committee was proposed, seconded and approved. A Chair will be appointed at the first meeting. Staffing Committee to be sent Committee documentation then a meeting to be confirmed. (JF/HB/RD/CC)
14. Policies and Procedures – Mandatory Policies and Procedures. An Extraordinary Meeting has been called on Thursday 26<sup>th</sup> February 2026 to discuss all relevant Policies and Procedures. (CC to send all Councillors Policy and Procedures information prior to the meeting).

## **7. PLAY PARKS**

Latest report received and discussed.

Gate hinges in both play parks have dropped, rod is now out of its keep and requires a repair. (JB/KR)

Elderberry Bush in Linden Road Play Park will need pruning in the Spring (KR)

## **8. VILLAGE GREEN**

1. Repairs outside 40A and 40B Richmond Road – Works are still ongoing. Electricity is still waiting to be installed. Additional works will be completed in the Spring such as grass seed sown, pin curbs sorted and tarmac laid. The developments cannot be brought into use until these works have been completed.
2. For Sale Listing Amendment – Proposed and seconded by Councillors for CC to respond to the email from Nick Carver Estate Agents, reference an amendment to their current listing and access over the Registered Village Green.
3. White Post Purchase and Quote/No Parking Signs – It was proposed and seconded for CC to review previous purchase and order 3 No Parking Signs. Information still required for purchase price of additional white posts.
4. Grass Cutting Arrangements 2026 – Proposed and seconded for North Yorkshire Council to go ahead with the contract for 2026/2027, to include beck clearance and removal of roots/weeds and take away. CC to contact direct.



## 9. Planning Matters

### Application Reference – ZD25/00735/LBC and ZD25/00752/FULL

Both plans have been objected by Skeeby Parish Council. Proposed and seconded. CC to contact Planning direct with objections.

## 10. Finance

### 1. Payments Approved:

<b>Clerks Salary</b>	£461.40
<b>Clerks Expenses</b>	£11.88
<b>Streetscape</b>	£150.00
(Missing Cheque 100744)	
Play Park Repair – Invoice 6509	
<b>HMRC</b>	£115.20
<b>HMRC</b>	£115.20
(Missing Cheque 100741)	
<b>WJP Software Limited</b>	£224.40
Councillors Email Set Up	
Invoice 1249	
<b>WJP Software Limited</b>	£424.80
Annual Domain Support	
Invoice 1294	
<b>YLCA</b>	£174.00
Councillor Training	
Invoice INV-5118	
<b>North Yorkshire Council Highways</b>	£600.00
Installation of VAS Post	
Invoice 90146051	
<b>SWARCO</b>	£4890.00
Supply and Fit VMAS Matrix	
Invoice 900371502	

2. Community Parks Account Balance	£20,062.87
Business Premium Account Balance	£3,846.97

### 3. Barclays Bank – Mandate/Internet Banking

All bank details have now been updated with Clerks details and internet banking is now available.



**11. Correspondence Received**

1. Email and letter from resident – Complaint ref Draft Minutes  
Letter was responded to, by the Chairman addressing all issues raised.
2. Email from resident – Flooding on Oliver Lane  
The resident’s email was read out to all Councillors. CC to email NYCC with a copy to local Councillor requesting assistance with this matter.
3. Via Facebook – Request for Grit Bins on The Wynd  
Discussed by Councillors and these will not be provided by the Parish Council
4. Via Email – Defibrillator and Supplies  
CC to discuss with Village Hall Committee what maintenance schedule is in place ref the Defibrillator. Parish Council is only responsible for electricity and costs.

**12. Items for next Agenda**

1. Archiving
2. SLCC/YLCA Membership
3. NALC

**DATE AND TIME OF NEXT MEETING**

An Extraordinary Meeting has been called for Thursday 26<sup>th</sup> February 2026

The next Ordinary Parish Council Meeting will be on Thursday 26<sup>th</sup> March 2026

Signed

**John Budden, Chairman**

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Date

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